

Report to:	RESILIENT COMMUNITIES SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager.
Date of Meeting	10 December 2015

SCRUTINY WORKPLAN

1.0 Purpose of the report:

- 1.1 The Committee to consider the Workplan, together with any suggestions that Members may wish to make for scrutiny review.

2.0 Recommendations:

- 2.1 To approve the Committee Workplan, taking into account any suggestions for amendment or addition.
- 2.2 To monitor the implementation of the Committee's recommendations/actions.
- 2.3 To approve the Public Health Scrutiny Review Scoping Document.

3.0 Reasons for recommendations:

- 3.1 To ensure the Workplan is up to date and is an accurate representation of the Committee's work.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 Scrutiny Workplan

5.1.1 The Scrutiny Committee Workplan is attached at Appendix 11 (a). The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.

5.1.2 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 Scrutiny Review Checklist

5.2.1 The Scrutiny Review Checklist is attached at Appendix 11 (b). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.3 Training Schedule

5.3.1 A training schedule has been developed in order to assist Members of the Committee with their work. The schedule is as follows:

<u>Care Act 2014</u> To receive an overview of the Care Act 2014 including what it means for the Council and public.	18 th January 2016 6pm Members Training Room
<u>Providing a focussed challenge to Health bodies:</u> Based upon the guidance provided by the Department of Health to support Local Authorities to deliver effective health scrutiny.	Tbc April 2016

5.4 Implementation of Recommendations/Actions

5.4.1 The table attached to Appendix 11 (c) has been developed to assist the Committee to effectively ensure that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.

5.4.2 Members are requested to consider the updates provided in the table and ask questions as appropriate.

5.5 Public Health Scrutiny Review Scoping Document

5.5.1 If timetabling allows, each review panel scoping document will be submitted to Committee for approval prior to commencement of a review. Attached at Appendix 11 (d) is the Public Health Scrutiny Review Scoping Document for approval.

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 11 (a), Resilient Communities Scrutiny Committee Workplan

Appendix 11 (b), Scrutiny Review Checklist

Appendix 11 (c), Implementation of Recommendations/Actions

Appendix 11 (d), Public Health Scrutiny Review Scoping Document

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.